

ALADIN 19th General Assembly

2nd December 2014
Reading, UK
8:30 am – 12:30 am UK time



Draft agenda on December 4, 2014

Agenda	Introduced by	Type: I, C, D ¹	Preparatory document(s)
1. Opening and welcome	GA chair		
2. Adoption of the draft agenda	GA chair		2_Agenda-GA_2014.pdf
3. Approval of the minutes of the 18 th GA	GA chair	D	3_Minutes_18th_GA.pdf
4. Report from the 11 th PAC meeting and the 2 nd joint HAC/PAC meeting	PAC chair	I	4_Minutes_11th_PAC.pdf 4_Minutes_2nd_joint_HAC_PAC.pdf
5. Reports: 1. <i>Tour d'ALADIN</i> 2. <i>LACE report</i> 3. <i>Verification activities</i>	PM LACE PM PM	I I I, C	5.1_Tourd'ALADIN.pdf 5.3_Verification.pdf
6. Budget issues and manpower (+issues in the NMSs) 1. <i>Man power figures</i> 2. <i>Report of the execution of the ongoing budget</i> 3. <i>Adoption of the 2015 budget</i> 4. <i>Royalty-linked issues</i>	PM PM PM PM	I I D I	6_Manpower.pdf 6_Budget.pdf
7. Governance issues 1. <i>Discussion for the common meeting</i> 2. <i>New membership (if any)</i> 3. <i>Election of new PAC chair and vice chair</i> 4. <i>ACNA, PAC composition, CSSI composition</i> 5. <i>Licences</i>	GA chair GA chair PM GA Chair PM	D D D I D	7.1_discussion_common_meeting.pdf ; Paper1b-comp-AL-HIR.pdf 7.2_New_membership.pdf; 337-37-3-ALADIN-letter.pdf 7.5_licences.pdf
8. Date and place of the next General Assembly	GA chair	D	
9. A.O.B	GA chair		
10. Closing	GA chair		

¹ Information, Consultation, Decision

1. Opening and welcome

The meeting will take place in the Council Room at ECMWF (reading, UK). The GA Chair will open the meeting at 8:30.

2. Adoption of the draft agenda

The agenda will be proposed to the GA for adoption.

3. Approval of the minutes of the 18th GA

The GA chair will propose the GA to approve the minutes of the last GA

4. Report from the 11th PAC meeting and the 2nd joint HAC/PAC meeting

The PAC chair will summarize the main recommendations made by the last PAC and joint HAC/PAC meetings : the provisional minutes of these meetings have been distributed .

5. Reports

5.1. Tour d'ALADIN

The ALADIN PM will present his “tour d'ALADIN”, i. e. the scan of the activities in the consortium, seen from the highlights sent by LTMs.

5.2. LACE report

The LACE PM will give some LACE R&D highlights for 2014 and report on the main decisions of the LACE Council to be held on December 1st.

5.3. Verification activities

For information and consultation, the ALADIN PM will present the outcome of the flat-rate funded forecasters meeting (Ankara, September 2014) and will report on the progresses made in the three aspects of verification (quality monitoring, scientific verification and validation of export cycles). The next step is to make a portfolio and a folder to create visibility. GA is asked to provide guidance.

6. Budget issues and manpower (+issues in the NMSs)

6.1. Manpower figures

For information, the ALADIN PM will give an update of the manpower registration and accounting.

6.2. Report of the execution of the ongoing budget

For information of the GA, the ALADIN PM will report on the ongoing execution of the 2014 budget.

6.3. Adoption of the 2015 budget

The ALADIN PM will propose the 2015 budget, based on a flat-rate contribution of 8890€ per country. The GA will decide on the budget for 2015, in particular the sum of 8890€ per country.

The GA will also be proposed to approve an extended use of the budget for the forecaster's meeting, exchange with HIRLAM and the Global Lake Data Base maintenance.

6.4. Royalty-linked issues

For information of the GA, the ALADIN PM will give some budgetary aspects of the ALADIN royalties concerning actions performed by Meteo-France International.

7. Governance issues

7.1. Discussion for the common meeting

The ALADIN PM will present the analysis of the collaboration with HIRLAM, prepared with the CSSI chair, taken from the point of view of the ALADIN consortium, in view of the redaction for the future MoUs of ALADIN and HIRLAM. He will propose to strengthen the goals of the two future MoUs on common code collaboration. The GA will be asked :

- to agree and/or provide guidance to the program manager, specifically about the definitions of code, ownership and rights, and the syntheses presented in the *preparatory document 7.1_Discussion_for_common_meeting.pdf*.
- to accept/amend the proposal for a financing of a “Code Architect” position,
- to organize the redaction of the MoU to be signed at the end of 2015 : composition of the redaction committee, calendar, possibility of an electronic consultation of the GA members, ...

7.2. New membership (if any)

A letter was sent by Dr. Jugoslav Nikolic, Deputy Director and PR of Serbia with WMO, included in the documents. Guidance is requested from the GA.

7.3. Election of new PAC chair and vice chair

The GA chair will suggest that Michael Staudinger and Fatih Büyükkasabbasi are reconducted for a further 2 year period as chair and vice-chair of PAC.

7.4. ACNA, PAC composition, CSSI composition

The ALADIN PM will report of changes in PAC, CSSI or Support Team composition (if any).

7.5. Licences

A renewal for the use of the code at Ghent university will be requested.

8. Date and place of the next General Assembly

The GA will decide on the date and place of the next GA to be proposed at HIRLAM during the 1st Joint ALADIN GA/HIRLAM Council in the afternoon.

9. A.O.B

Other business will be discussed (if any).

10. Closing

The meeting should end by 12:30.

Annexe 1 : Participants

Country/position	NAME First name
AUSTRIA/PAC Chair	STAUDINGER Michael
AUSTRIA/LACE PM	WANG Yong
BELGIUM	GELLENS Daniel
BELGIUM/ALADIN PM	TERMONIA Piet
CROATIA	BAKIC Alica
CROATIA	IVANĀAN PICEK Branka
CZECH REP	BROZKOVA Radmila
CZECH REP	DVOŘÁK Václav
FRANCE	GUPTA Olivier
FRANCE/CSSI Chair	FISCHER Claude
FRANCE/GA Secretary	POTTIER Patricia
HUNGARY	LABO Eszter
MOROCCO/GA Chair	MOKSSIT Abdalah
MOROCCO	HADDOUCH Hassan
POLAND	JERCZYNSKI Marek
POLAND	KASEJA Romuald
PORTUGAL	VITERBO Pedro
ROMANIA	BANCIU Doina
SLOVAKIA	BENKO Martin
SLOVAKIA	VIVODA Jozef
SLOVENIA	JERMAN Jurij
TURKEY	KOCAMAN Fatih
ECMWF observer	RABIER Florence
HIRLAM observer (HAC Chair)	Sylvain JOFFRE