

PRACTICAL INFORMATION

26th ALADIN Workshop & HIRLAM All Staff Meeting 2016

04-08/04/2016, Lisbon, Portugal

The Instituto Português do Mar e da Atmosfera, I.P. (IPMA) is organizing the [Joint 26th ALADIN Workshop & HIRLAM All Staff Meeting 2016](#), and is pleased to invite you to participate on the event that will take place in Lisbon on the 4-8 April 2016.

Table of Contents

MEETING PLACE.....	1
ACCOMMODATION.....	1
TRANSPORTS.....	2
TRANSPORTS FROM THE AIRPORT.....	2
TRANSPORTS FROM THE PARQUE DAS NAÇÕES.....	2
BY PUBLIC TRANSPORTS.....	2
PUBLIC TRANSPORTS TARIFS.....	3
BY TAXI.....	3
LISBON TOURISM AND CULTURAL OFFERS.....	4
REGISTRATION : for attendance, presentation, poster.....	4
CONTACT US.....	4
APPENDIX.....	5
IPMA headquarters neighborhood.....	5
METRO.....	6
TIVOLI hotel registration form.....	7
TRYP hotel registration form.....	8

MEETING PLACE

The major meeting will be held at the hotel TRYP Lisboa Aeroporto which is located on IPMA headquarters neighborhood (side meetings/events may happen in IPMA's building).

The meeting place, the Hotel TRYP Lisboa Aeroporto, is just at 5 min walking distance from the airport (and from the airport Metro station) and is at 10 min walking distance from IPMA headquarters as you can see in the appendix.

ACCOMMODATION

In order to help you to prepare the trip to Lisbon, we recommend you four different hotels, all located in the same part of the town - “Parque das Nações” - which is not far from the airport and has suitable transports for access to the meeting place. For this event, we have a block reservation in three of them as indicated in the table below.

Please choose your option during the registration, but book your accommodation directly with the hotel, by using the indication on the table.

Hotel	Single room (with VAT)	Double room (with VAT)	Extra stay tax per person (from Jan 2016)	Breakfast per person	Free WiFi	Extra facilities (besides restaurant)	Block reservation	Hotel website/info
IBIS Parque das Nações (3 stars)	59,00€ to 80,00€ according to registration dates	check with the hotel	1€/day	6,90€	yes	no	NO do your individual blocking directly on the hotel website to get the cheapest daily rates	IBIS Nacoes website
VIP Executive Arts (4 stars)	69,00€	79,00€	1€/day	included on the room price	yes	no	YES send email to vendas.arts@viphotels.com reference: IPMA2016	VIP website
TIVOLI Oriente (4 stars)	114,00€	124,00€	1€/day	included on the room price	no	yes	YES fill in and send pdf to sandra.isidro@tivolihotels.com reference: 355.549	TIVOLI website
TRYP Lisboa Aeroporto (4 stars)	114,00€	124,00€	1€/day	included on the room price	yes	yes	YES fill in and send pdf to ana.lavareda@meliaportugal.com reference: IPMA2016	TRYP website

We recommend you to book the hotel as soon as possible since for some of the those the offer is quite limited. Besides, the block reservation is only valid up to 30 days in advance, after that it will depend on the hotel availability. Note that each hotel keeps its usual cancellation policy.

TRANSPORTS

TRANSPORTS FROM THE AIRPORT

- to Parque das Nações, by public transports or taxi
- to IPMA, you can walk (around 22 min) or take the taxi
- to the TRYP Lisboa Aeroporto (major meeting place), you just walk (around 5 min)

TRANSPORTS FROM THE PARQUE DAS NAÇÕES

- to IPMA, by public transports or taxi
- to the TRYP Lisboa Aeroporto (major meeting place), by public transports or taxi
- to the airport, by public transports or taxi

BY PUBLIC TRANSPORTS

- from airport to Parque das Nações.

You can take the Metro (see the appendix). You have to take the red line from AEROPORTO to ORIENTE Metro's station. It takes around 7 minutes. Then you have to walk by Av. D. João II up to the hotel (around 5 minutes).

- from Parque das Nações to the airport (or the major meeting place, the TRYP Lisboa Aeroporto Hotel).

You can take the Metro or the Carris bus.

If you take the Metro, you have to walk from the hotel to ORIENTE Metro's station, take the red line to AEROPORTO direction and then walk around 5 min to the TRYP Lisboa Aeroporto or 15 min to IPMA by "Rua C" street (see the map in appendix).

If you take the Carris bus, you have to walk from the hotel to the ORIENTE Metro's station, take Carris bus number 744 at the bus stop very near the entrance to ORIENTE Metro's station but at the buses platform. Take the bus to the direction MARQUES POMBAL (see time table in <http://carris.transporteslisboa.pt/pt/autocarro/744/descendente/>). Leave at the bus stop "AEROPORTO". It will take you around 16 min.

- from Parque das Nações to IPMA (or to the airport).

If you take the Carris bus to the IPMA, you have to take Carris bus number 705 at the terminal very near the entrance to ORIENTE Metro's station but at the buses platform. Take the bus to the direction ROMA-AREEIRO (see time table in <http://www.carris.pt/en/bus/705/ascendente/>). Leave at the bus stop "Geofísica" (or next stop, if you want to leave at the airport, or at the major meeting place). It will take you around 16 min.

PUBLIC TRANSPORTS TARIFFS

The price on the first time you travel by Metro or Carris (Lisbon's bus) is 1,90€ (except some touristic circuits). They will give you a green magnetic ticket which is valid for one year (it costs 0,50€, but the price is included on the 1,90€ initial price). With this green rechargeable card, the normal price to travel by Metro or Carris is 1,40€ and you are entitled to one Metro trip and one Carris trip during 60 minutes after its initial validation. If you have to buy a ticket at a Carris bus (you do not have the green card with you or it is not charged), then you pay 1,80€ to the driver.

BY TAXI

- from the airport to Parque das Nações.

Since the distance is too short we usually recommend you to take the taxi at the airport DEPARTURES instead of at the arrivals (however since the airport area will suffer works, this information may be updated until April). During a week day it should cost you something between 5 to 8 euros. On Sunday night it can cost you up to 14 euros.

- from the airport to IPMA.

The above information is valid.

- from Parque das Nações to the airport.

Please ask your hotel to arrange a taxi for you.

- from IPMA to the airport.

We may call it for you. By taxi it should not take more than 5 min.

LISBON TOURISM AND CULTURAL OFFERS

<http://www.visitlisboa.com/>

<http://www.agendalx.pt>

<http://www.askmelisboa.com>

<http://www.yeaaaah.com/pt/concerts>

<http://www.musica.gulbenkian.pt/index.html.en>

<https://www.ccb.pt/Default/en/Homepage>

REGISTRATION : for attendance, presentation, poster

Please register on-line : <http://www.cnrm.meteo.fr/aladin/spip.php?article294> :

- personal details
- proposals for presentation(s) and/or poster(s)
- choice for the accommodation (this part is only for we can monitor what is going on and eventually contact the hotels in case we may improve or correct something but you should contact the hotel directly following the above instructions)

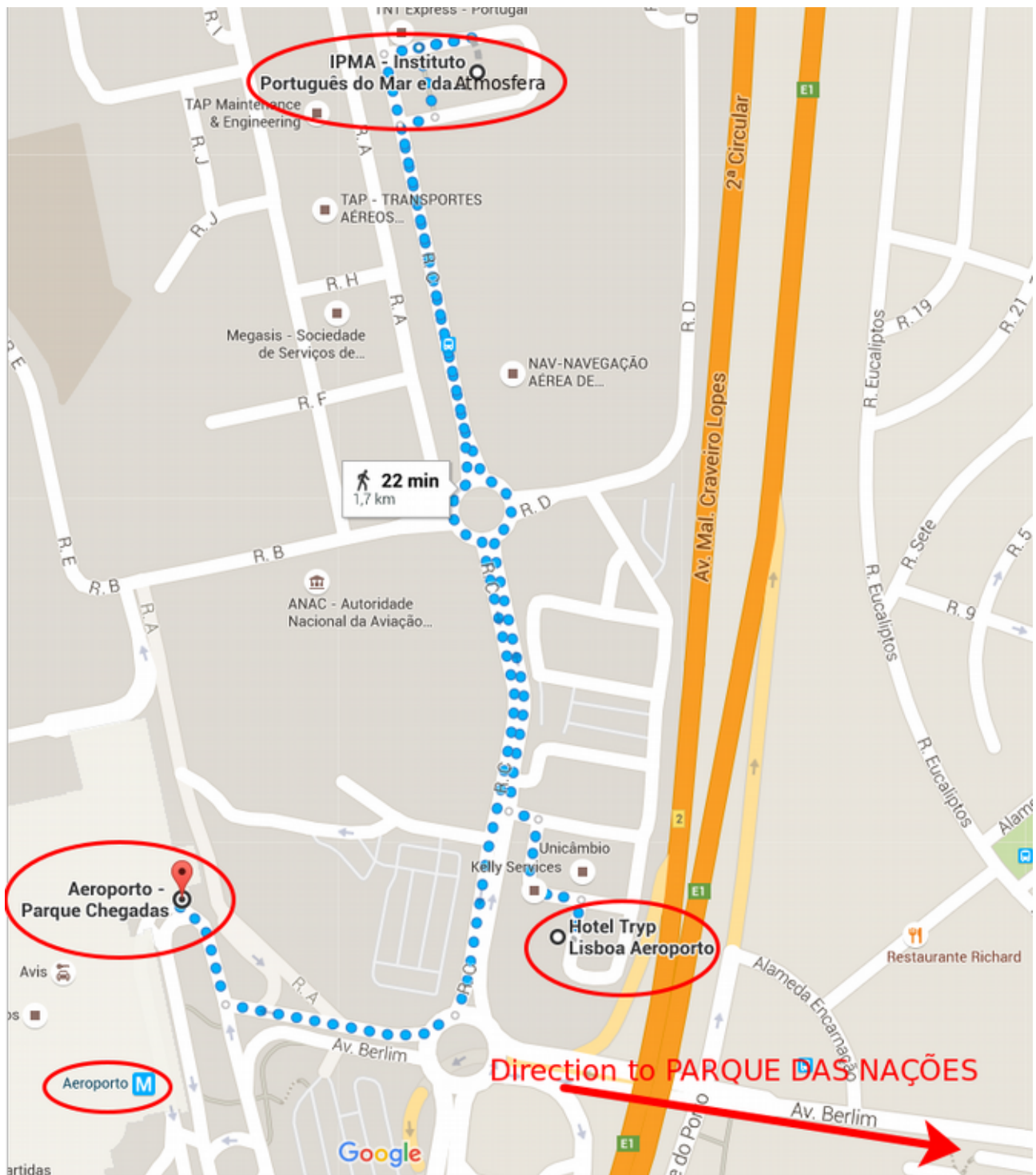
CONTACT US

In case you have further queries or need any assistance to your planning, please do not hesitate do contact us to **aladin2016@ipma.pt**.

The local organizing team

APPENDIX

IPMA headquarters neighborhood



TIVOLI hotel registration form

TRYP hotel registration form

HOTEL REGISTRATION FORM IPMA

Booking Reference: 355.549

The Hotel Registration form shall be submitted before **28.02.2016**
by fax or email to the **Hotel Tivoli Oriente**.

Accommodation

Arrival Date: _____ Departure: _____

Last Name: _____ First Name: _____

Fax : _____ Phone : _____ e-mail: _____

Room Type:

Classic Single () € 114,00 Classic Double () € 124,00
Superior Single () € 134,00 Superior Double () € 144,00

Non-Smoking () Smoking ()

(These rates are per room, per night, including Buffet Breakfast and taxes)

Reservation Guarantee : Credit Card

VISA () MASTER CARD () AMERICAN EXPRESS () OTHER'S ()

Credit card number: _____ Expiry date : _____

Security Code: _____

Signature : _____ Date : _____

IN CASE OF NO-SHOW, WE WILL CHARGE ONE NIGHT ON THE CREDIT CARD.

SUBMIT REGISTRATION TO:

Sandra Isidro - Groups and Events Coordinator

Tel: 351 21 891 5334

Fax: 351 21 891 5427

e-mail - sandra.isidro@tivolihotels.com



BOOKING FORM
LETTER OF AUTHORIZATION TO CHARGE CREDIT CARD

CARD HOLDER'S NAME