Questionnarie on procedure of coordinated oper switches

- summary of Partners (without MF) answers and proposals

- open for discussions

q. sent on 18/04 with dead-line 05/05, reminder 04/05

AT	18.04.06
BE	
BG	
CZ	05.05.06
DZ	
FR	11.05.??
HR	26.04.06
HU	05.05.06
MA	04.05.06
PL	
PT	05.05.06
RO	04.05.06
SI	05.05.06
SK	
TN	

MAIN PROBLEM

- **missing communication and feedbacks**
  - from Partners after local validations and tests on experiences/encountered problems
  - from Tls how the reported problems were treated

- **proposals**
  - *files for testing (available well in advance)*
  - *common format of oper messages (standard header, keywords)*
  - *default answer (in case of no answer)*
  - *common tools for validations to be developed and used*
  - *commonly stored local operational namelists*
  - *internet forum (wiki)*

TIMING

- announcements generally OK (enough in advance)

- sometimes switch scheduled during important meetings (problems for small teams)

- sometimes unannounced switch with impact on LBC size!

- *switches preferably on Tuesdays*

- need for *coordination meetings prior to switch*?

- *simultaneous switch vs. flexible dates*

OTHER REMARKS

- lack of motivation for upgrades

- missing scientific documentation – namelist switches, impact on results

- (technical doc usually OK)

- missing discipline

- extraordinary measures in case of unexpected problems anyway needed